

ANNEXURE I

FORM A

(See Rules 6 & 8 of GPF (K) Rules)

**APPLICATION FOR ADMISSION TO COCHIN UNIVERSITY
EMPLOYEE'S PROVIDENT FUND (KERALA)**(All entries in **BOLD CAPITALS** in blue or black ink)
(Leave one space between words, put ✓ in the relevant column)

1. Name of applicant

2. Sex

Male	Female

3. Name of Father/Husband

4. Permanent Address

District

PIN

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5. Date of Birth (DD-MM-YYYY)

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6. Date of joining service (DD-MM-YYYY)

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7. Department (Parent)

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8. Designation

9. Official Address

District

PIN

10. Service is

1	Central	State
i)	Full-time	Part-time
ii)	Pensionable	Non-pensionable
iii)	Officiating	Permanent
iv)	Re-employed	Not re-employed

11. If the Applicant is a subscriber to any other Provident Fund

Name of the fund:

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Account Number:

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12. Basic Pay

₹

13. Monthly subscription

₹

14. Salary month from which the Subscription starts

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15. Salary Head of Accounts

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16. Whether the applicant has a family

Yes	No

17. Whether Nomination enclosed

Yes	No

Signature of Applicant

(Countersignature of the Head
of Office with designation)

Place:

Date:

(Office Seal)

FOR USE IN THE OFFICE OF THE REGISTRAR

(To be entered by the Section concerned)

Section:

Unit:

Prefix:

Account Number:

(To be entered by EDP-PF)

Signature of AAO/SO
P.F.

Instructions:

- The application shall be submitted in duplicate
- The amount of monthly subscription shall not be less than 6% of the basic pay and shall not exceed the maximum basic pay.
- Those who have not completed one year's continuous service shall submit a written consent to join the Fund.
- Gazetted subscribers have to file the nomination with the Accountant General. In the case of Non-gazetted subscribers, the nominations are to be accepted and kept by the Heads of Office.

FORM OF NOMINATION
[See Rule 8 (1) (iii)]

I (Name)..... hereby nominate the person(s) mentioned below to receive the amount that may stand to my credit in the fund in the event of my death before that amount has become payable/having become payable has not been paid.

Name & Full permanent address of nominee(s)	Relationship with the subscriber	Age	Share payable to each	Contingencies on the happening of which the nomination shall become invalid	Name, address, relationship and age of the person to whom the right of the nominee shall pass in the event of his predeceasing the subscriber	Name & address of the person to whom share is to be paid on behalf of minor
1	2	3	4	5	6	7

Date:

Place:

Name and Address

Signature

Witness: 1.
2.

Signature of the Subscriber, Name and Designation

Account No.

Counter signature by Head of Office (required only when subscriber is non-gezzeted Government Servant)

INSTRUCTIONS

- Column 1 : A subscriber can nominate more than one person. If he/she has a family as defined in General Provident Fund (K) Rules, the nomination shall not be in favour of any person who is not a member of the family.
- Column 4 : If the subscriber nominates only one person, the words "in full" may be noted. Otherwise, the share payable to each so as to cover the whole amount standing at the credit of the subscriber may be specified.
- Column 5 : Death need not be shown as a contingency. In the case of persons having no family as defined in General Provident Fund (K) Rules, the subscriber shall state that the nomination shall become invalid in the event of his subsequently acquiring a family. Similarly in the case of a subscriber having only one member in the family and who wishes to nominate another person as alternate nominees, he shall specify that the right conferred on the alternate nominee shall become invalid. In the event of the subscriber acquiring an additional member in the family.
- Column 6 & 7 : The name to be specified in these columns shall be that of a person other than the subscriber or nominee.
- Account No. : In the case of persons who file the nomination along with application for admission to the fund, this will be furnished by the Accountant General.

By Order of the Governor

N. Karthiyani Amma
Joint Secretary

To

The Accountant General, Kerala
All Heads of Departments and Offices
The Registrar of High Court, Ernakulam (with CL)
The Registrar, University of Kerala, Thiruvananthapuram (with CL)
The Registrar, University of Calicut, Kozhikode (with CL)
The Secretary, Kerala Public Service Commission (with CL)
The Secretary to Governor
The Private Secretaries of Chief Minister and other Ministers
The Stenographer of Chief Secretary
The Officers and Sections of the Secretariat